

The Ohio College of Podiatric Medicine

Steps to Your Future

Information for Pre-Matriculants

*Newsletter brought to you by the Office of Student Affairs
June/July 2010*

*The Ohio College of Podiatric Medicine Proudly
Welcomes the Classes of 2014 and 2015!
Orientation for all students begins on
Thursday, July 29th, at 8:30 am*

Dress:

Dress will be business casual – Please, no jeans, no t-shirts, no short-shorts. You may wear appropriate-length shorts, capris, etc. You do not have to dress up, but please abide by the business casual request.

Orientation Schedule:

You will receive an orientation schedule in a future email soon!

White Coat Ceremony:

All students are to report to the Independence Convocation Center tentatively at 12:00 pm on Sunday, August 1, for the White Coat Ceremony, which will begin at 1:00 pm. Family members are welcome to attend. If you have not yet given us your white coat size, which was due the end of June, contact Barbara Strong immediately at bstrong@ocpm.edu. The venue is located at 6001 Archwood Rd. Independence, Ohio 44131. A reception of light food and cake will be held immediately following at the Ohio College of Podiatric Medicine.

Book Sale/ Scrub Sale:

Matthew's Medical Book Store will be at the school on Friday, August 6, from 11:30 am – 1:00 pm with dissection kits, books, and scrubs for sale. The following is the list of books that are either required or recommended.

BSC 111 Human Anatomy (Recommended)

Moore: Clinically Oriented Anatomy, 6th edition, 2010 ISBN # 9780781775250

Agur: Grant's Atlas of Anatomy, 12th edition, 2009 ISBN # 9780781770552

Gilroy: Atlas of Anatomy, 2008 ISBN# 9781604060621

(GILROY code for OCPM is for a 20% discount to be used on the Thieme.com site [TP-242-OCPM](#))

Baker: Head and Neck Anatomy for Dental Medicine, 2010 ISBN# 9781604062090

(BAKER code for OCPM is a 10% discount to be used on the Thieme.com site - [TP-899-OCPM](#))

BSC 112 Human Cell & Tissue Biology (Required)

Junqueira: Basic Histology: Text and Atlas, 10th, 11th, or 12th edition is acceptable
12th edition, 2010 ISBN# 9780071630207

(Also, available as E-Book via OCPM Library website, on Accessmedicine.com)

BSC 113 Medical Biochemistry (Recommended)

Champe: Biochemistry – Lippincott Illustrated Review, any edition

BSC 114 Medical Genetics & Embryology

Moore: The Developing Human, 8th edition, 2008 ISBN#9781416037064 (Required)

Adkison: Elsevier's Integrated Genetics, 2007 ISBN# 9781416037064 (Recommended)

PMD 113 Medical Ethics (no text required or recommended)

PMD 114 Principles of Medical Research (no text required or recommended)

PMD 115 Podiatric Medical Practice Seminar (no text required or recommended)

Required - Equipment for Anatomy Dissection Lab:

1. One or more clean white long sleeve laboratory coats. Tyvek full coverage suits (optional).
2. Clean set of scrubs (top and bottom) or jeans and a top
3. Disposable Nitrile Gloves (NO latex gloves)
4. Dissection Instruments (Required)
 - a. Blunt Probe
 - b. Bard-Parker #3 Scalpel Handle
 - c. # 10 Scalpel Blades (at least 20 blades to start)
 - d. Dissecting Scissors: one large pair and one Sharp-Sharp Iris pair
 - e. Kelly Straight Hemostat
 - f. Tissue Forceps

The scrubs will cost about \$15 for the tops and about \$15 for the bottoms.

They will accept cash, check and major credit cards.

Please note that you are not required to purchase these books and supplies at this time. We are just offering it as a courtesy to you.

Medical Forms:

Students will not be allowed to start classes until all of their medical forms have been turned into Case Western Reserve University. You may download these forms at

<http://studentaffairs.case.edu/health/forms/doc/NewStudentPacket0410.pdf> and send them in to Case

Western Reserve University, at the address listed on the forms.

Additional Medical Requirements

All incoming students must provide a written statement from a certified health care provider indicating satisfactory health and documentation of the following immunizations prior to matriculation:

- Measles, Mumps, Rubella (MMR) - student must have vaccination and positive titer for Rubella
- Polio - student must have vaccination
- Varicella - student must have documentation of illness or vaccination and a positive titer
- Hepatitis B - student must have vaccination and positive titer
 - If a student has had the complete series of 3 shots done elsewhere prior to their matriculation at OCPM, they must provide proof of the vaccination along with a positive titer. Otherwise, the student must receive the Hepatitis B vaccination and have a positive titer drawn on campus during their first year.
- Tetanus (Tdap) - student must have current vaccination
- Tuberculosis (TB) - student must provide documentation of a negative TB skin test
 - The TB test is provided on campus annually.

Immunization records should be submitted to the Chair of the Department of General Medicine and/or the Coordinator of the Secretarial Services Office. The records can be mailed, faxed, or e-mailed to:

Ohio College of Podiatric Medicine
ATTN: Dr. Edweana Robinson/Barbara Strong
6000 Rockside Woods Blvd. N.
Independence, OH 44131

FAX: 1-216-447-1319

E-MAIL: erobinson@ocpm.edu or bstrong@ocpm.edu

****Please note, this information is IN ADDITION to the medical forms that you are required to submit to Case Western Reserve University****

Drug Tests:

All incoming students are required to have a drug test through **Quest Diagnostics**. The drug test must be conducted between the dates of June 14, 2010 and July 14, 2010. Any tests taken outside of these dates will not be valid, and no tests taken at a center other than Quest Diagnostics will be accepted. You should have received the form you need to take to the center in the mail at the permanent address you have on file at OCPM in mid-May. If you have not received that form yet, contact Kristy at kdipalma@ocpm.edu immediately. Include the address you would like the form mailed to. **DO NOT FILL OUT THIS FORM AHEAD OF TIME. YOU MUST FILL OUT THE FORM AT QUEST DIAGNOSTICS IN FRONT OF THE QUEST STAFF OR IT WILL NOT BE VALID.**

Fall 2010 & Spring 2011 Class Schedules:

To view the Fall 2010 and Spring 2011 Class Schedules, please go to [http://www.ocpm.edu/pdf/1stYearClassSchedule%20\(FA10-SP11\).pdf](http://www.ocpm.edu/pdf/1stYearClassSchedule%20(FA10-SP11).pdf).

Important Dates for Fall 2010 – Spring 2011:

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|-----------------------------|---------------------------------|
| • July 29 | Orientation Begins |
| • September 6 | No Classes Labor Day |
| • November 25 & 25 | No Classes Thanksgiving Holiday |
| • November 29 – December 10 | Winter Session Finals |
| • December 13 – 17 | Re-Exams |
| • December 18 – January 3 | Winter Break – No Classes |
| • January 4 | Spring Session Begins |
| • March 19 – 27 | Spring Break – No Classes |
| • May 2 – 13 | Spring Session Finals |
| • May 16 – 20 | Re-Exams |
| • May 23 | Summer Session Begins |
| • May 30 | Memorial Day – No Classes |

IT Forms:

If you have not done so yet, it is VERY important that you go to www.ocpm.edu/new TODAY to fill out the new student user form. ***This form should have been completed by Monday, June 28. If you have not done so yet, please do it right now.***

If you do not have this form completed you will not be able access any of the important online technology at OCPM when you start classes. This form will also be used to set up your OCPM student email account, which you will also have access to on the first day of orientation (July 29 – more info to follow on orientation within the next week or so).

This form must be filled out in addition to the online agreement form!
Please be sure to fill out the Internet Agreement Form by Monday, June 28, 2010 as well if you have not done so yet. You can find it at (<http://www.ocpm.edu/docs/internetAgreementForm.doc>). Sign it and return it to Student Affairs, 6000 Rockside Woods Blvd., Independence, OH 44131.



Money, Money, Money

Financial Aid:

Award letters have been sent out in first class mail for those who have turned in completed Financial Aid Applications. If you have not turned in your completed Financial Aid Application please turn it in as soon as possible so as to not delay your Fall Semester Financial Aid. A completed Financial Aid Application includes the FAFSA (Free Application for Federal Financial Aid, www.fafsa.ed.gov) as well as your OCPM Financial Aid Application (yellow folders that were passed out at your on-campus visit). If you need one mailed to you, please request it via e-mail to kwright@ocpm.edu and include name and mailing address.

Tuition Payments:

Payment for tuition and fees for the fall semester is due August 2, 2010.

Your deposit will be applied in-full to your account upon matriculation.

Financial aid Stafford and Graduate PLUS loan funds will be disbursed electronically and credited directly to your account.

For students not receiving financial aid, payment may be made in the Bursar Office, located on the third floor of the rotunda, by personal check, cashier check or money order, payable to Ohio College of Podiatric Medicine.

Tuition and fees are considered past due if not paid-in-full thirty days from the first day of the semester. Balances not paid by September 1, 2010 shall be assessed late fees of one percent of the balance.

The Bursar will be available during orientation for questions regarding your account.

Below shows tuition and fees due for the fall semester for the four-year program and five-year program:

CLASS OF 2014	
FOUR-YEAR CLASS	
Tuition & Fees for Fall 2010 Semester	
Tuition	\$14,375.00
Food Fee	\$450.00
Parking Fee	\$220.00
Health Service Fee	\$190.50
Medical Plan Fee	\$780.00
Student Activity Fee	\$87.50
Lab Fee	\$325.00
Registration Fee	\$75.00
Hepatitis Vaccine Fee	\$200.00
TOTAL DUE 8/2/2010	\$16,703.00

CLASS OF 2015	
FIVE-YEAR CLASS	
Tuition & Fees for Fall 2010 Semester	
Tuition	\$9,583.00
Food Fee	\$450.00
Parking Fee	\$220.00
Health Service Fee	\$190.50
Medical Plan Fee	\$780.00
Student Activity Fee	\$87.50
Lab Fee	\$175.00
Registration Fee	\$75.00
Hepatitis Vaccine Fee	\$200.00
TOTAL DUE 8/2/2010	\$11,761.00

Undergraduate and Graduate Loan Deferment:

The Financial Aid Office has received many requests to certify student loan documents to defer required student loan payments.

You are reminded that IF you use your one-time only entitlement of “grace” now, you will not have it upon degree completion and repayment will begin immediately.

We cannot legally certify any of your in-school deferment prior to your enrollment upon matriculation, effective July 29, 2010.

Any and all requests for in-school deferment certification of your prior student loan repayments, including all Stafford, Direct, and/or Perkins loans should be submitted at Orientation to the Office of Student Records (Registrar, David Putman). Please contact your undergraduate institution to secure the proper forms or official download sites.

If you have any question or need additional clarification, please do not hesitate to telephone Kathy Wright, Financial Aid Specialist, at 216-916-7490.

Helpful Tip:

Check your cell phone coverage area and make sure that it extends to OCPM and the immediate area. Your local cell phone company may not cover another city, or may charge hefty prices for your calls. Check to see if your company offers long distance calls at a reduced or FREE rate!

Insurance Information:

There will be a representative from the insurance company at orientation to go over plan coverage information.

F-I Visa Status:

International Students who will be matriculating at OCPM are hereby notified the following information must be received directly to our offices as soon as possible:

For compliance with travel documentation and transfer of F-1 Visa status, please submit the following information; by “reply” is acceptable:

- Full Name
- Country of Birth
- Birth Date
- Country of Citizenship
- Mother (Stepmother's) Name
- Father (Stepfather's) Name
- Parent's Permanent Address (Street/City/Province)
- Local address (while at OCPM: Street/City/Zip)
- Local Telephone (either land or cell number is OK)

Also, please submit official documents by mail:

- * Parent's letter from a banking official indicating adequate funding
- * Letter from a banking official indicating the available balance of your personal funds, if any
- * Loan application of available or anticipated funding, resource(s)

Also, please bring in your current passport. We will need to copy it onsite when you are in the area.

Conditional Acceptance:

We are now in the late stages of the 2010 admission program. You will be one of approximately 125 new students in an exciting and diverse class. Please let this serve as a reminder to those of you who have been offered admission to the 2010 entering class on a *conditional* basis.

If you have **any** prerequisite requirements that are still pending, it is extremely important that you update your Admissions Records prior to orientation. You will not be permitted to begin classes unless your admission credentials are complete. If you anticipate any problems with this requirement, contact the Dean of Student Affairs immediately to discuss your situation.

Our offices will be constantly updating files during the month of July. Acceptance status will change from "conditional" to "full and complete" upon receipt of all required admissions documents, and you will receive a letter in the mail notifying you of the completion of your file.

You have questions? We have answers!
Call us at 1-800-238-7903 or at the extensions listed below:

Lois Lott
Dean of Student Affairs
llott@ocpm.edu
216-231-3300

Diane Barkley
Assistant to Dean Lott
dbarkley@ocpm.edu
216-916-7486

Kristy DiPalma
Director of Student Services
kdipalma@ocpm.edu
216-916-7489

Kathy Wright
Financial Aid Specialist
kwright@ocpm.edu
216-916-7490